

Operations / \$ **Finance Team**

✨ **Purpose**

The Finance Team is tasked with managing the financial aspects of the festival, ensuring that the budget is adhered to, expenses are tracked, and all financial reports are transparent and accurate.

🔧 **Tasks & Responsibilities**

- Manage the festival budget, tracking income and expenses throughout the event
- Monitor, collect and keep track of all cash incoming
- Ensure all expenses are recorded and reimbursed
- Use the Fair Share Model to ensure that finances are handled sustainably and ethically
- Create financial reports and provide updates to festival leadership on the festival's financial health
- Coordinate with other teams to ensure that all financial needs and constraints are met
- Ensure financial transparency and maintain records for post-festival reporting

🕒 **Time Commitment**

- Pre-festival: Budgeting and planning
- Festival shifts: Ongoing financial monitoring
- Post-festival: Final financial reporting and review