

Operations / **Event Coordinators**

Purpose

Event Coordinators are responsible for planning and executing additional festival events such as socials, workshops, and retreats. They help enhance the festival experience by creating engaging and enriching activities outside of the main programming.

Tasks & Responsibilities

- Plan and coordinate festival-related events, including social gatherings, sessions, and retreats
- Work with other teams to integrate these events seamlessly into the festival schedule
- Ensure that all logistics for additional events (location, equipment, facilitators, etc.) are in place
- Promote and manage participation in these events, ensuring they align with the festival's values and goals

Time Commitment

- Pre-festival: Planning and coordination
- Festival shifts: Overseeing events during the festival
- Post-festival: Wrap-up and feedback