

Builder Leads / **Builders Crew Lead**

Purpose

The Builders Crew Lead is the grounded visionary overseeing all builder teams and project flows, ensuring structures and installations are not only safe and functional, but also radiate the beauty and intention of Soulshine. This role anchors the physical manifestation of our shared vision—harmonizing timelines, materials, and team synergy to bring our sacred gathering spaces to life with heart, precision, and purpose.

Tasks & Responsibilities

- Coordinate all builder-related teams (Project Leads, Decor, Signs, Inventory)
- Manage timelines, priorities, and project logistics
- Procure and distribute building materials and tools
- Oversee the setup, maintenance, and teardown of structures
- Submit a post-festival report for future refinement

Time Commitment

- Pre-festival planning meetings as needed
- On-site during Long Crew and festival setup period
- Available for check-ins throughout the festival
- Post-festival teardown and pack-up

Builder Leads / Project Managers

Purpose

Project Managers guide the completion of specific construction projects, providing direction, support, and technical oversight to small builder teams. They ensure individual projects are completed safely, efficiently, and in alignment with the festival's vision.

Tasks & Responsibilities

- Co-create and implement assigned construction projects in alignment with Soulshine's vision
- Guide a small crew of builders or volunteers with clarity, encouragement, and hands-on support
- Ensure projects are completed on time, safely, and with care for both form and frequency
- Communicate with the Builders Crew Lead to coordinate materials, schedules, and evolving needs
- Assist with breakdown, respectful deconstruction, and mindful storage of materials post-event

Time Commitment

- Participate in pre-festival planning and build days (remote or on-site as needed)
- On-site presence during Long Crew setup for project execution
- Available during the festival weekend for light support and trouble-shooting, if needed
- Participate in post-festival teardown and closure of your project space

Builder Leads / 🎨 Decor Lead

✨ Purpose

The Decor Lead is the aesthetic alchemist of Soulshine Festival — guiding the creation and installation of visual elements that enchant the senses and elevate the collective vibration. This role ensures our spaces feel sacred, welcoming, and aligned with the festival's evolving theme and energy.

🔧 Tasks & Responsibilities

- Dream up and develop cohesive decor concepts rooted in the festival's intention
- Guide the Decor Team in sourcing, creating, and lovingly crafting decorations
- Oversee the installation of both functional and atmospheric decor onsite
- Ensure all decor is securely placed, weather-resilient, and safe for all participants
- Lead the removal, gentle handling, and storage of decor elements post-event

🕒 Time Commitment

- Engage in pre-festival design sessions, creative builds, and team coordination
- Present on-site during Long Crew for installation and setup
- Offer light oversight during the festival to maintain decor integrity
- Lead teardown and storage of decor following the event's closing

Builder Leads / 🚧 Signs Lead

✨ Purpose

The Signs Lead is the festival's wayfinder—bringing clarity, creativity, and cohesion to every corner of the grounds. Through thoughtful design and placement, they ensure that signage not only guides the flow of people but also harmonizes with the aesthetic and spirit of Soulshine.

🔧 Tasks & Responsibilities

- Design and produce signage for navigation, safety, and thematic ambiance
- Collaborate with the Decor Team to ensure visual alignment and optimal placement
- Lead the on-site installation of all signs prior to the festival opening
- Oversee the gentle removal and proper storage of signage post-event

🕒 Time Commitment

- Pre-festival design, planning, and production sessions
- On-site participation during Long Crew setup period
- Responsible for post-festival sign removal and storage

Builder Leads / **Inventory Manager**

Purpose

The Inventory Manager is the steward of our shared resources, overseeing the organization, storage, and flow of festival materials. This role ensures that every team is equipped and empowered—with the right tools, at the right time—so that the collective vision can unfold with ease and grace.

Tasks & Responsibilities

- Organize and maintain the storage of all festival materials prior to setup
- Coordinate the distribution of supplies to teams during setup and the festival weekend
- Monitor inventory levels and flag shortages or missing items
- Oversee the collection, cleaning, and re-storage of gear and equipment post-event
- Maintain and update accurate inventory records for future use

Time Commitment

- Pre-festival organization, prep, and coordination
- On-site during Long Crew setup and festival operation
- Active role in post-festival teardown and restocking